



JACKSON
DISTRICT
LIBRARY
A PLACE TO DISCOVER

BOARD OF TRUSTEES
REGULAR MEETING – THURSDAY, November 21, 2019

THE MEETING WILL BE HELD AT 6:00 P.M.
AT THE NAPOLEON BRANCH LIBRARY, 6755 Brooklyn Road, Napoleon

- I Call to Order – Roll Call Attendance
- II Consent Calendar: Action
 - A. Approval of Minutes Regular Meeting
 - Regular Meeting September 26, 2019
 - B. Gifts and Donations
 - September 2019
 - October 2019
 - C. Personnel Actions
 - September 2019
 - October 2019
- III Public Comment*
- IV Special Announcements & Presentations
 - A. Erica Grimm – Napoleon/Brooklyn Branch Manager
 - B. Lucy Wines – Youth Services updates
- V Current Bills
 - A. Bill Summary, Unaudited, **Action**
 - September 2019
 - October 2019
- VI Financial Reports
 - A. Financial Reports, Unaudited, **Action**
 - September 2019
 - October 2019

VII Committee Reports

- Facilities Committee – Jacqueline Barber
 - November 6, 2019
- Finance Committee – William Jors
 - November 18, 2019
- Personnel Committee – Heather Albee-Scott
 - October 8, 2019
 - November 12, 2019

VII Director's Report

- A. District Highlights
- B. Statistics
- C. JDL Community Involvement
- D. Update – Sara Tackett

VIII Old Business

- A. Friends of the Jackson District Library – Sara Tackett
- B. Woodland Library Cooperative – Jacqueline Barber
- C. Brooklyn Expansion – Design Firm **Action**
- D. Other

IX New Business

- A. 2019 Budget Adjustments **Action**
- B. 2020 Draft Budget
- C. Flooring Vendor for SPT and CAR projects **Action**
- D. Strategic Plan Contract – Midwest Collaborative for Library Services (MCLS) **Action**
- E. Administration Policies **Action**
- F. Circulation Policies **Action**
- G. 2020 JDL Board of Trustee & Committee Meeting Schedule **Action**
- H. 2020 JDL Holiday Schedule **Action**
- I. Closed Session to discuss Director's Evaluation **Action**
- J. Return from Closed Session **Action**
- K. Other

X Communications

- A. Thank You Card – Kiwanis
- B. Thank You Card – St. James Lutheran Church

XII Trustee Comments

XIII Adjournment

* From the JDL Board Bylaws, Article V, Section 6.b., Members of the public may address the Board at any of its meetings, as provided for in the Open Meetings Act. Public comment shall be provided for in the agenda. Individuals may speak for not more than three (3) minutes. Modification of these times may be approved by vote of the Board.