



**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
FEBRUARY 4, 2016
CLARE H. SERGEANT AUDITORIUM, 244 W. MICHIGAN AVE., JACKSON, MI**

President Darrell Durham called the meeting to order at 4:00 p.m.

ROLL CALL:

Board Members Present: Heather Albee-Scott, Jacqueline Barber, Elli Blonde, Darrell J. Durham, Theodore R. Kolman, Beverley McGill and David Zuleski

Board Members Absent: None

Staff Present: Vicki Baldwin, Jean Dailey, Kathy Schoening, Donna Smith, Abigail Sprague, Sarah Stonestreet, Michael Way and Danah Wayne.

Others Present: Brian Mortimore, Kathy Lincoln and Timothy Runyan. Public attendance sign-in sheet attached to official minutes.

Director Candidate Interviews: Brian Mortimore, Director, Human Resources, Kent District Library, facilitated the interview process on behalf of the JDL Board of Trustees. A series of questions will be asked of all three candidates and board members are encouraged to take notes. Additional questions may be asked by board members. An hour has been allotted to each candidate and includes time for the candidates to ask questions of their own.

Board members welcomed the first candidate, Sara Tackett, Interim Director and Public Services Administrator of the Jackson District Library. Ms. Tackett provided information about her background and previous library experience. Mr. Mortimore asked Ms. Tackett the series of prepared questions and she also answered questions from board members. She was offered the opportunity to ask questions of the Board. Her interview was completed at 5:00 p.m.

There was a break until the next interview that was scheduled at 5:15 p.m.

Board members introduced themselves to the second candidate, Mr. Robert (Robbie) Bolton, Director of the White Library, Spring Arbor University of Spring Arbor, Michigan. Mr. Bolton introduced himself and provided information about his background and previous library experience. Mr. Mortimore asked Mr. Bolton the series of prepared questions and he also answered questions from board members. He was offered the opportunity to ask questions of the Board. His interview was completed at 6:20 p.m.

There was a break until the next interview that was scheduled at 6:30 p.m.

Board members introduced themselves to the second candidate, Mr. James Oliver, Director of the Charlotte Community Library in Charlotte, Michigan. Mr. Oliver introduced himself

and provided information about his background and previous library experience. Mr. Mortimore asked Mr. Oliver the series of prepared questions and he also answered questions from board members. He was offered the opportunity to ask questions of the Board. His interview was completed at 7:15 p.m.

Public Comment: The meeting was opened for public comments. Mike Way noted that these had been good interviews and that follow-up was needed. There were no other public comments.

Director Process Discussion: Board members discussed their reactions to the interviews and qualifications of the three candidates. Based on the discussions, it was suggested by numerous board members that follow-up interviews be held with Sara Tackett and Robbie Bolton. A date of February 23, 2016 was selected to have both Ms. Tackett and Mr. Bolton give two, ten minute, presentations and then allow time for questions from board members and the candidate. Topics selected for the presentations were:

1. Present to the Trustees as if they were a local service club; explaining about the services the library has to offer and how members might be able to personally engage in the offerings of the library and what they can do to become advocates of the library services.
2. Present to the Trustees on this question – “If you were the Library Director and given free rein to dream, what would you do?”

Other: There was no other business.

Ted Kolman moved, David Zuleski supported, that the meeting be adjourned. The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Theodore R. Kolman
Secretary/Treasurer

(Jean Dailey, Recorder)